



Ref. No.....

Date.....

## **Instructions for the Applicants**

1. The whole admission process will be conducted only through online. Keep checking our college website [www.mmcollege.co.in](http://www.mmcollege.co.in) regularly.
2. Documents verification will be done only after starting of regular classes.
3. Admission will be cancelled if the documents are found not in conformity with the declaration in the forms submitted online.
4. Candidates/Guardians are strictly prohibited in the college premises before commencement of the classes.
5. Softcopy of documents required for new application (in **JPEG** format)
  - a. Recent passport size photo(within 50 KB)
  - b. Signature (within 50 KB)
  - c. Age proof-Admit card/ Certificate of Madhyamik/Equivalent Examination (150 KB)
  - d. 10+2 Mark Sheet (within150 KB)
  - e. Caste Certificate (if applicable) (within 100 KB)
  - f. Persons with Disabilities(PWD) Certificate(if applicable) (within 100 KB)
  - g. BPL Certificate(if applicable) (within 100 KB)
  - h. Migration Certificate/ Undertaking(if applicable) (within 100 KB)
  - i. Equivalence Certificate(if applicable) (within 100 KB)
  - j. University of Calcutta Registration Certificate(if already registered candidates)(100 KB)
6. For all queries please feel free to mail us at -  
[\*\*manindra.admissions@gmail.com\*\*](mailto:manindra.admissions@gmail.com)

Sd/-  
Principal  
MMC College